



Md. Maroof Ahmed

Contact

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Kawlar Bepari Bari, Dhaka-1229.

About Me

Hardworking, well organized and have the ability to get a work done through team context. Have dedication and patience in performing any responsibility independently or as being a part of a team. Have flexibility and good adaptation power with any new and challenging circumstances.

Skills

- Ms. Word
- MS. Excel
- MS Power Point
- MS. Access
- Photoshop (Basic)
- Web Design & Development
- Html, CSS
- jQuery
- PHP
- WordPress
- SEO (Basic)

Education

- **BBA (The bachelor of business administration)**
Uttara Town University 2014 - 2018
Graduated with Bachelor of Business Administration (BBA) in Management from Uttara Town University in 2018. Achieved a Cumulative Grade Point Average (CGPA) of 2.44. With the development of foundational knowledge in business principles, management theories and practical applications.
- **Higher Secondary Certificate**
Uttara Residential College 2011 - 2013
Graduated with a Higher Secondary Certificate in Business Studies from Uttara Residential College in 2013. Achieved a GPA of 4.50.
- **Secondary School Certificate**
Civil Aviation High School 2003 - 2011
Completed Secondary School Certificate from Civil Aviation High School in 2011 with a GPA of 3.56. Developed foundational knowledge in core academic subjects.

Experience

- **Data Entry Clerk**
Devnet Jan 2015 - Nov 2015
Worked as a Data Entry Clerk at Devnet, Handling data management tasks with accuracy and efficiency. Gained valuable experience in data organization and entry from January to November 2015.
- **Web Developer**
Onirban Bangladesh August 2021 - September 2021
Developed a WordPress website for Onirban Bangladesh by transforming provided PSD designs into a fully functional site. Leveraged front-end and back-end skills to deliver a seamless, user-friendly experience within a one-month project duration.
- **Web Developer**
JetHustle March 2024 - September 2024
Worked as a Website Developer at JetHustle from March 21, 2024, to September 21, 2024. Contributed to the development and maintenance of the JetHustle website.

Hoobies & Interest

- Listening Music
- Watching Movie, Series
- Traveling
- Reading Book
- Playing Cricket
- Hangout

Languages

- Bangla (Native)
- English (Good)
- Hindi (Well)
- Urdu (Well)